Job Description: Intern, Private Investments

Company Overview:  
UNC Management Company, Inc. (“UNCMC”) is a nonprofit organization that provides institutional investment management services to the University of North Carolina System, its constituent institutions, and their affiliated endowments and foundations. Our work supports the institutions that comprise the UNC system of public higher education, as well as students, educators, and researchers across North Carolina.

UNCMC manages the long-term assets of its investors through the UNC Investment Fund (“UNCIF”), a commingled investment vehicle with assets of over $6.5 billion. UNCMC’s Investment Team allocates UNCIF’s capital primarily to external managers across a globally diversified mix of traditional and alternative asset classes.

Private Investments Team Overview:  
UNCMC’s Private Investments Team is responsible for managing allocations to the Private Equity, Venture Capital, Real Estate, Energy & Natural Resources, Illiquid Fixed Income and Diversifying Strategies asset classes.

Program Summary:  
UNCMC’s internship program offers highly qualified students a unique opportunity to gain investment experience and work closely with senior management in a small, team-oriented environment. Interns are involved in all aspects of the investment process including asset allocation, portfolio construction, manager and investment selection, and portfolio monitoring. Interns gain intensive investment management training while interacting with some of the world’s premier investment managers.

During your internship, your day-to-day responsibilities will consist of:  
- Assisting Private Investment Team members in identifying, evaluating, selecting, and monitoring investments, including performing due diligence on managers and direct investments  
- Actively participating in meetings with leading investments managers  
- Conducting investment research related to UNCIF’s portfolio, emerging investment areas, and additional topics  
- Staying informed about investment trends
• Maintaining investment databases to track and monitor prospective and existing investments

Internship candidates will have and/or be able to demonstrate:
• An interest in and commitment to pursuing a career in investment management
• A strong collegiate academic record
• Exposure to and understanding of basic investment concepts
• Advanced proficiency in Microsoft Office suite
• Intellectual curiosity as well as excellent research and critical thinking skills
• Top-quality oral and written communication skills with an ability to synthesize large amounts of data and information in a clear and concise manner
• Willingness to make recommendations
• Ability to thrive in a team-oriented environment while also working autonomously
• Keen attention to detail
• Unquestionable integrity and ethics

UNC Management Company prefers rising undergraduate juniors or seniors with a background in business, finance, economics, or mathematics field, although applicants with degrees in other closely related fields may apply.

Contact:
If you are interested in joining us in Chapel Hill, please submit a cover letter describing your interest along with your resume to employment@uncmc.unc.edu. Include “Intern, Private Investments” in the email subject line.

UNCMC is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age or veteran status.

We are excited to hear from you!